

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting November 19, 2020

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call by Treasurer

The following board members were present: Penny Kill (via remote), Lori Ringwald, Spencer Clum, Clarke Prichard, Ron Meyer. Also present: Superintendent Cindy Endsley; Treasurer: Brenda Core; Principals: Scott Gephart, John Edinger, Susan Wagner (all attended via remote); Journal News: Don Wiechart; SEA Rep: Diane Binkley (via remote); Staff: Amy Shoppell; Public: Isaiah Pugh, Emma Core.

V. Minutes of Previous Meeting The minutes of the October 15, 2020 regular meeting are presented for your review. If found to be in order, your approval is needed.

Clum moved and Prichard seconded the motion approving the minutes of the October 15, 2020 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

VII. Treasurer=s Report

- a) Set January board meetings
- b) BWC – \$5 billion returned – Expecting check in Mid-December \$133,678 to be returned.
- c) Forecast
- d) Appropriations for review - Amend Cert and App/Bud Mods
- e) Activity Budgets for review
- f) Refuse proposal - letters seeking 2021-2022 service sent; received proposal from Rumpke, Republic Services, Waste Management called and stated they would not put in a proposal. Other two being evaluated.
- g) Budget Commission accepts 5-Year Forecast for GF budget
- h) Current bills - motion to accept

Meyer moved and Ringwald seconded the motion approving payment of bills in the amount of \$1,403,332.12 and approving the previous month end reconciliation and all reports as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

VIII. Apollo Update

Proposed Solar Field
Remote November 23 and 24

IX. Administrator Reports

Scott Gephart

Congrats Lillee Stewart on qualifying for her third consecutive trip to the state cross country meet – finished 62nd out of 176 runners with a time of 20:20.8.

Remote Learners

Grade	September	November
9	9	9
10	6	3
11	2	2
12	3	5
Total	20	19

SDA

Grade	September	November
9	5	6
10	7	16
11	11	11
12	10	10
Total	33	43

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Winter Sports Seasons starting dates:

- Girls Basketball - 11/21/2020 vs Ottawa-Glandorf
- Boys Basketball - 11/27/2020 vs St. Henry
- Wrestling - 12/12/2020 Lincolnview Invitational (canceled)

Thank you to everyone during this time!!

John Edinger

MS Quiz Bowl County Meet – 4th Place with a 3-4 record.

Thanks to our Music Department for adapting during these times and producing a virtual concert for the public. Congrats to Gavin Schwartz, Cheyenne Shartzter, Emersyn Shellabarger, and Mrs. Prichard. These students were chosen as Patriot's Pen Essay finalists this year in the Local VFW Essay Contest. Shout out to Mary Fell during this Pandemic!

Remote Comparisons

	Option 1	Option 2	Other
Start	39	10	15
Now	10	16	9

45% Increase back to in-house

Digital Academy Numbers

Students by Grade:	Student Progress:
1st Grade - 1	22% Behind
4th Grade - 1	78% On-Track
5th Grade - 2	
6th Grade - 3	
7th Grade - 4	
8th Grade - 11	
9th Grade - 6	
10th Grade - 18	
11th Grade - 13	
12th Grade - 15	
Total = 74	

2 Elementary (Full-Time)
 20 MS (16 Full-Time/4 Blended)
 52 HS (41 Full-Time/11 Blended)
 321 Courses

Susan Wagner

Comparison of In-house vs. Remote from August to November

	September		November	
	In-house	Remote	In-house	Remote
K	38	17	46	10
1	68	14	76	4
2	43	17	54	8
3	54	14	64	4
4	54	12	63	7
Total	257	74	303	33
Total	331		336	

Jen Parent is preparing a virtual Christmas presentation for 3rd grade students.

PTO is sponsoring a hybrid book fair- options online and in person and will be available to parents on Thursday, Nov 19 during parent-teacher conferences.

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X. Superintendent-s Report

1. Technology trainings for staff
2. Kolter Road School Zone
3. COVID Cases Update
4. Old Band Room Update
5. Staff Update: Nurse and Custodian

XI. Action Items

1. Employ Substitutes (11-20-1)

Prichard moved and Clum seconded the motion to employ the following substitutes per salary schedule in effect, per demand for the 2020-2021 school year. (BCII on file)

Teacher – Alan Kreidler, Jae Whiteside, Doris Jones, Martin Rind, Ashley Kill, Jacob Brunk
Maintenance – Jason Place
Monitor – Heather Dicke
Nurse – Danielle Golden

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Abstain</u>	Motion Carried	

2. Employ Extra-Curricular Personnel (11-20-2)

Clum moved and Prichard seconded the motion to employ the following extra-curricular personnel for the 2020-2021 school year.

Boys Basketball 9th Grade Coach – Josiah Stober
Girls Assistant Basketball Coach – Wes Croft (50%), David Hoffman (50%)
Girls JV Basketball Coach – Marci Goecke
Baseball Head Coach – Matt Thompson
Baseball JV Coach – Mark Thompson (50%), Shane Conrad (50%)
Baseball MS Coach – Mike Graham
Softball Head Coach – Lori Schwartz
Softball JV Coach – Kendra Johnston
Softball MS Coach – Chuck Mulholland
Track Boys Head Coach – Chris Sommers
Track Girls Head Coach – Kayla Mullenhour
Track Boys Assistant Coach – Rick Orr
Track Girls Assistant Coach – Brian McMichael
Track Boys MS Coach – Cole Roberts

Site Managers:

Boys HS Basketball – Rick Orr
Girls HS Basketball – Rob Richardson
Boys MS Basketball – Kory Zenz
Girls MS Basketball – Billie Wood
Wrestling – Billie Wood

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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3. Reemployment Resolution (11-20-3)

Ringwald moved and Prichard seconded the motion to approve the following resolution:

WHEREAS, the Board of Education has complied with the procedure for reemployment set forth in R.C. 3309.345;

BE IT RESOLVED that Gayla Metzger is reemployed as an Administrative Assistant for a term beginning on January 1, 2021 and ending December 31, 2021. Step 10 on the salary schedule in effect.

BE IT FURTHER RESOLVED that the Contract of Employment for Gayla Metzger is approved as presented and that the President and Treasurer are authorized and directed to sign said contract.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

4. Employ Personnel (11-20-4)

Clum moved and Prichard seconded the motion to employ the following per calendar and salary schedule in effect unless otherwise noted for the 2020-2021 school year.

Dorthea Mueller as Saturday School Monitor at \$21.00 per hour as needed.

Amy Hoback, Jen Pugh, Damaris Murphy, Kay Monus, Shannon Fledderjohann, Lezlie Thompson as EL Tutors at \$21.00 per hour for up to 10 hours per week from December 1, 2020 to May 28, 2021.

Christina Erickson as Nurse effective December 1, 2020 through June 30, 2022, 6 years experience, Step 6

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

5. Employ Athletic Worker Personnel (11-20-5)

Meyer moved and Clum seconded the motion to employ the following athletic worker personnel, per demand, pay per Athletic Worker Pay Sheet in affect: Lilyan Goecke, Gillian Goecke (Basketball Clean-Up Workers), Joshua Henline, Carter Ringwald, Grant Duty.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Abstain</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

6. Van Driver Job Description (11-20-6)

Clum moved and Prichard seconded the motion to approve the Van Driver Job Description as presented in board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

7. Establish January, 2021, Board of Education Meetings (11-20-7)

Clum moved and Meyer seconded the motion to establish the budget adoption schedule, organizational meeting and regular meeting for January as follows:

Jan. 14, 2021 Organizational Board meeting at 7:00 p.m.
Date (on or before Jan. 15) in the board conference room

Jan. 15, 2021 (On or before) file Five-Year Forecast, amortized bond schedule and estimated Dec. 31 current bond fund balance in the county auditor's office

Jan. 14, 2021 Regular January Board meeting at 7:15 p.m. in the board conference room

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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8. Indoor Track Meets (11-20-8)

Prichard moved and Meyer seconded the motion to approve the participation of interested male and female students from our school district in indoor track meets this winter.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

9. Accept Donations (11-20-9)

Clum moved and Prichard seconded the motion to accept the following donations:

Date	Item Description	Received Amount
10/7/2020	BAND/SUMMER PERFORMANCE DONATIONS	\$ 619.00
10/14/2020	SHRADER REALTY/ED.FDN.DONATION	\$ 69.00
10/20/2020	COCA COLA \$\$/OCT.2020	\$ 74.18
10/21/2020	ATHL/DONATION/JERRY JOHNSON	\$ 5,000.00
10/26/2020	SP.ED.FDN/OCT.'20 PAYROLL DEDUCTIONS	\$ 45.00
10/30/2020	SP.ED.FDN/OHIO PYLE SALES	\$ 75.31
	Total	\$ 5,882.49

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

10. Board Approval of Necessary and Reasonable Expenses (11-20-10)

Meyer moved and Prichard seconded the motion to approve expenses such as mileage, food, lodging and transportation to be absorbed by Title funds, etc. Fund expenditures are deemed as necessary and reasonable upon principal or superintendent approval for meetings/conferences attended requiring travel. Local in-district meetings which require the presence of members of a committee may be provided a working meal with the cost covered by these funds and is recognized as necessary and reasonable by the Board of Education.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

11. Approve Appropriation Modifications (11-20-11)

Clum moved and Ringwald seconded the motion to approve the appropriation modifications as presented by the Treasurer for period of October 16, 2020 through November 19, 2020 at an increase of \$32,032.58 for total appropriations of \$13,977,739.53 (see board material).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

12. Amended Certificate Revision #5 (11-20-12)

Clum moved and Meyer seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the appropriations for FY21 to \$21,486,610.40: that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 – July 28, 2020) (Revision #2 – August 18, 2020) (Revision #3 – September 17, 2020) (Revision #4 – October 15, 2020) (Revision #5 – November 19, 2020).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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13. Volunteers (11-20-13)

Prichard moved and Meyer seconded the motion to approve the following volunteers:

Wrestling – Derrick Smith, John Edinger, Mike Binkley, Jay Schwartz

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

14. 2021-2022 School Year Calendar (11-20-14)

Clum moved and Prichard seconded the motion to approve the 2021-2022 School Year Calendar (calendar included in board material).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

15. Activity Fund Budget Revisions (11-20-15)

Prichard moved and Meyer seconded the motion to approve the activity fund budgets for the 2020-2021 school year as presented below.

Activity	Est. Cash Balance as of July 1	Est. Receipts	Est. Expenditures	Est. Cash Balance at year-end
Freshman Class of 2024 (200-9024)	\$0.00	\$2,000.00	(\$1,000.00)	\$1,000.00
MS Student Council (revised)	\$2,451.91	\$1,850.00	(\$2,050.00)	\$2,251.91
HS Vocal (200-9473)	\$2,206.50	\$4,500.00	(\$5,185.00)	\$1,521.50
MS Vocal (200-9472)	\$3,541.26	\$9,400.00	(\$9,450.00)	\$3,491.26
Musical (300-9490)	\$4,317.88	\$7,300.00	(\$11,010.00)	\$607.88
ESports (200-9115)	\$1,185.00	\$0.00	(\$0.00)	\$1,185.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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16. Resolution Declaring Transportation to be Impractical (11-20-16)

Clum moved and Meyer seconded the motion to approve the following:

This resolution to declare transportation impractical for certain identified students is presented pursuant to the requirements of Ohio Revised Code 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality.

The Superintendent of Spencerville Local School District recommends that the Board of Education adopt the following resolution:

WHEREAS, the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these students(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code:

THEREFORE, BE IT RESOLVED that the Spencerville Local School District Board of Education hereby approves the declaration that it is impractical to transport the students identified here in and offers the parent(s)/guardians(s) of students named on the attachment, payment-in-lieu of transportation.

<u>Student</u>	<u>School</u>	<u>Parent/Guardian</u>
Audrey Kill	Delphos St. Johns	Eric/Andrea Kill
Jamie Kill	Delphos St. Johns	Eric/Andrea Kill
Trevor Kill	Delphos St. Johns	Eric/Andrea Kill

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Abstain</u>	Motion Carried	

17. Community Improvement Corporation (11-20-17)

Clum moved and Prichard seconded the motion to appoint Cindy Endsley as the representative from Spencerville Local School District to serve on the Village of Spencerville Community Improvement Corporation Board of Trustees effective July 1, 2020.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

18. Board Policy Manual Additions and Updates (11-20-18)

Meyer moved and Ringwald seconded the motion to approve the following additions and updates to the Spencerville Local School District Board Policy Manual:

File: BDC Executive Sessions
File: DM Deposit of Public Funds
File: EDE Computer/Online Services
File: EDE-E Computer Network Agreement Form
File: EDE-R Computer/Online Services (Acceptable Use and Internet Safety)
File: DH Bonded Employees and Officers
File: DJB Petty Cash Accounts

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

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19. Create and Accept Funds (11-20-19)

Clum moved and Meyer seconded the motion to create and accept funds as follows per state/federal approved budgets/applications:

K-12 Network/previously OneNET/State Restricted Grant (451-9021) of \$5400 (2x\$2700)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

20. Pay Adjustment (11-20-20)

Clum moved and Prichard seconded the motion to adjust the 50/50 pay for Cross Country Assistants to 67/33 with Kayla Mullenhour receiving 67% of pay and Cortney Miller receiving 33% of pay for the 2020-2021 year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

21. Request for Executive Session (11-20-21)

It is recommended that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

Clum moved and Prichard seconded the motion that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 8:05 p.m.

The Spencerville Board of Education returned to regular session at 8:10 p.m.

22. Adjournment (11-20-22)

Meyer moved and Ringwald seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:10 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Motion Carried	

Penny Kill, Board President

Brenda Core, Treasurer