

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting December 16, 2021

I. Call to Order

President Meyer called the meeting to order at 7:00 p.m.

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call by Treasurer

The Spencerville Board of Education met for a regular meeting on Thursday, December 16, 2021 in the board room. The following board members were present: Lori Ringwald, Spencer Clum, Clarke Prichard, Ron Meyer, (Penny Kill was absent); Board Member Elect Nate Pohlman. Also present: Superintendent Cindy Endsley; Treasurer: Brenda Core; Principals: John Edinger, Susan Wagner; Journal News: Don Wiechart (entered at 7:05 p.m.); SEA Rep: Ryan McMichael; Staff: Kayla Mullenhour; Public: Lori Koch.

V. Minutes of Previous Meeting The minutes of the November 18, 2021 regular meeting are presented for your review. If found to be in order, your approval is needed.

Clum moved and Prichard seconded the motion approving the minutes of the November 18, 2021 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

VII. Treasurer=s Report

- a) Appropriations for review; amended certificate
- b) Cafeteria reports for review
- c) Insurance open enrollment complete
- e) 2021 Board committee list distributed for consideration of 2022 committee list at next month's meeting
- f) Current bills - motion to accept

Clum moved and Ringwald seconded the motion approving payment of bills in the amount of \$1,260,062.50 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

VIII. Apollo Update – All Area Boards meeting is February 10

IX. Administrator Reports

Scott Gephart

- We continue to pray for the Snyder Family and Nate Meade as he continues to heal.
- Thank you to Rick Skilliter and the Critical Incident Stress Management Team, Pastor Darryl Potts, Pastor Andrew Atkins, and Pastor Scott Johnson for helping our students and staff deal with the unfortunate tragic event.
- Thank you to Cornerstone of Hope for donating the "Candles of Hope" for our students and staff
- Winter sports seasons are in full swing
- Congrats to the FFA Parliamentary Procedure Team as they will be going to compete at the state contest on Saturday, December 18. This is the first time since 2003. Team members include Megan Baughman, Emma Core, Ryan Kaverman, Matt Miller, Chloe Sharp, and Kira Sharp
- I hope everyone has a Merry Christmas and a Happy New Year!!

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John Edinger

Holiday Concert – Dec. 6

Spelling Bee - Dec. 15

Patriot's Pen Essay Winners – Naomi O'Neill (1st), Taliyah Pearson (2nd), and Hannah Stirn (3rd)

Attendance as of 12/10/21

Total 5-8 95.24%

5th 94.62

6th 95.28

7th 95.83

8th 95.15

Susan Wagner

Attendance Percentages

K: 93.64

1st: 95.49

2nd: 96.01

3rd: 96.13

4th: 96.32

Special thanks to Rebekah Stemen and Christie Carter for planning TVC/Focus and STEM students to share at the Senior Citizen's Breakfast. The 3-4 Choir will also perform.

Elementary Christmas Program is Monday, December 13 at 6:00. We are so happy to be able to perform live this year!!

Grades 2-4 after school STEM clubs will begin in January and run through March.

X. Superintendent Report

1. COVID-19 Update
2. Transportation Coordinator
3. Emergency Operations Plans
4. Safety Grants
5. Classroom Projection Units
6. Senior Citizen's Day

XI. Recommended Action Items

1. Employ Substitutes (12-21-1)

Ringwald moved and Prichard seconded the motion to employ the following substitutes per salary schedule in effect, per demand for the 2021-2022 school year. (BCII on file)

Teacher – Sydney Eickholt, Sophie Starr, Jayden Smith

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

2. Accept Resignation (12-21-2)

Clum moved and Prichard seconded the motion to accept the resignation of Brenda Core as Treasurer effective December 31, 2021.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

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3. Accept Resignation (12-21-3)

Clum moved and Ringwald seconded the motion to accept the resignation of Angela Wagner as Teacher effective August 24, 2022.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

4. OSBA Legal Assistance Fund Membership (12-21-4)

Ringwald moved and Prichard seconded the motion to approve the following Ohio School Boards Association Legal Assistance Fund Resolution:

Whereas, the Spencerville Local School District Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions, and

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to participate in the OSBA LAF for calendar year 2022 and authorizes the treasurer to pay the LAF \$250.00.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

5. Ohio School Boards Association Membership (12-21-5)

Clum moved and Prichard seconded the motion to purchase 2022 membership in the Ohio School Boards Association at a cost of \$4159 which includes fifteen (15) electronic subscriptions to "Briefcase".

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

6. Open Enrollment (12-21-6)

Prichard moved and Clum seconded the motion to approve the Open Enrollment process for the 2022-2023 school year using the administrative guidelines established in the 2-06-13 board action.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

7. Accept Donations (12-21-7)

Clum moved and Prichard seconded the motion to accept the following donations:

Date	Item Description	Received Amount
11/3/2021	JR. CLASS/DONATION - RINGWALD	\$ 1,000.00
11/9/2021	PEPSI COLA/INITIAL SUPPORT	\$ 1,000.00
11/16/2021	FFA/DONATION	\$ 240.00
11/19/2021	ELEM.018/FALL PICTURE COMMISSION	\$ 710.00
11/19/2021	HS.018/FALL PICTURE COMMISSION	\$ 455.00
11/20/2021	SPEN.ED.FDN/NOV.'22 PAYROLL DEDUCTIONS	\$ 70.00
11/23/2021	MS.018/FALL PICTURE COMMISSION	\$ 520.00
		\$ 3,995.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

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8. Board Member Compensation for 2022 (12-21-8)

Ringwald moved and Clum seconded the motion to set the compensation for the Spencerville Local School District Board of Education members at the maximum rate permitted by law beginning January 1, 2022 for 12 meetings per year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

9. Election of President Pro Tem (12-21-9)

Ringwald moved and Prichard seconded the motion to elect Spencer Clum as President Pro Tem for the January 13, 2022 organizational meeting or until a new President is properly elected and seated.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Abstain</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

10. Facilities Use (12-21-10)

Prichard moved and Clum seconded the motion to approve the use of district facilities for the NWC/MAC All-Star practices in June, 2022 and District Track Meet in May, 2022 and Baseball/Softball fields in May as needed in 2022.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

11. Appropriation/Budget Modifications (12-21-11)

Clum moved and Prichard seconded the motion to approve appropriation modifications as presented by the Treasurer for period of November 19, 2021 through December 16, 2021 at an increase of \$209,000 for total appropriations of \$ 14,806,941.16. (Supporting documentation in board material)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

12. Amended Certificate Revision #2 (12-21-12)

Ringwald moved and Clum seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the estimated revenue for FY22 to \$24,395,981.00: that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 – October 21, 2021, Revision #2 – December 16, 2021).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

13. 2022-2023 School Year Calendar (11-21-13)

Prichard moved and Ringwald seconded the motion to approve the 2022-2023 School Year Calendar (calendar included in board material).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

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14. Employ Personnel (12-21-14)

Clum moved and Prichard seconded the motion to employ the following personnel per calendar and salary schedule in effect and approved time sheet submitted to treasurer's office:

Rebekah Stemen – STEM Instructor January-March 2022, \$711.00 stipend from Title IV grant
Matt Thompson – STEM Instructor January-March 2022, \$711.00 stipend from Title IV grant
Alyssa Cook – STEM Instructor January-March 2022, \$711.00 stipend from Title IV grant
Rachel Munshower – STEM Instructor January-March 2022, \$711.00 stipend from Title IV grant

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

15. Request for Executive Session (12-21-15)

It is recommended that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

Prichard moved and Ringwald seconded the motion that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 7:37 p.m.

The Spencerville Board of Education returned to regular session at 9:05 p.m.

16. Approve Contract (12-21-16)

Prichard moved and Clum seconded the motion to approve contracting with K-12 Consulting (Silver Plan \$7900) for Treasurer search.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

17. Employ Fiscal Specialist (12-21-17)

Clum moved and Prichard seconded the motion to employ Lori R. Koch as Fiscal Specialist effective December 9, 2021 through December 31, 2021 at a rate of \$50 per hour per contract as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

18. Employ Interim Treasurer (12-21-18)

Clum moved and Prichard seconded the motion to employ Lori R. Koch as Interim Treasurer effective January 1, 2022 on an as needed basis at \$65 per hour per contract as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

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19. Adjournment (12-21-19)

Clum moved and Prichard seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 9:07 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Meyer	<u>Aye</u>	Motion Carried	

Ron Meyer, Board President

Brenda Core, Treasurer