

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting September 15, 2016

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The following board members were present: President Meyer called the meeting to order at 7:00 p.m. The following board members were present: Ron Meyer, Lori Ringwald, Spencer Clum, Penny Kill, John Goecke. Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; Principals Scott Gephart (entered at 7:18 p.m.), Susan Wagner; SEA Rep: Janis Griffin; Student Council Rep: Trevor Osting; Staff: Jordan Dettrow; Public: Becky and Emilee Stumbaugh.

V. Minutes of Previous Meeting The minutes of the August 16, 2016 regular meeting are presented for your review. If found to be in order, your approval is needed.

Clum moved and Kill seconded the motion approving the minutes of the August 16, 2016 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

- 1) Becky Stumbaugh addressed board as to the two sport participation policy. (Becky and her daughter, Emilee exited at 7:07 p.m.)
- 2) actions 16, 17, 18 - fill in dollar amounts; page 4 - add sub name; distributed two activity budgets, app/bud mods, perms and amended cert.

VII. Treasurer's Report

- a) Appropriations for review - permanent set; app/bud mods; transfers
- b) Activity fund budgets for approval
- c) Amended Official Certificate Revision
- d) Investments
- e) Unused Flex Funds - Jan.2015- Dec. 2015 = \$19.52
 - 50% wellness = \$9.76
 - 40% Ed. Fnd. = \$7.81
 - 10% SEA = \$1.95
- f) Finance Committee Meeting set for prior to regular October BOE meeting at 6:30 in board office - October 18
- g) Café update - as of 9/9/16, 130 online accounts set up; \$2,924 deposited; positive remarks
- h) Current bills - motion to accept

Kill moved and Meyer seconded the motion approving payment of bills in the amount of \$832,651.26 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

VIII. Apollo Update - Penny Kill

Apollo is now a smoke-free campus.

We have a partnership with RTA and we will have 2 drop-off/pick-up spots for bus traffic from Lima. They will start picking up at 6:30 a.m. and run hourly until 9:30 p.m. It will be at the west entrance of the adult ed entrance and the corner of the Garden Café.

Remember the grand opening is September 29 at 4 p.m.

IX. Administrator Reports

Great start to the school year! Opening day was huge success - thank you to Susie for her connection with Jack Berckemeyer (keynote speaker and deliberate optimism).

Choir trip to Toledo Opera - "Student Night at the Opera" is Wednesday, October 5 at 7:00 p.m. The professional touring company of Rossini's "the Barber of Seville" will be performing that evening for a student audience. Cost is \$5 for each student and they would stop to eat on the way to Toledo.

Faculty Advisory Committee and the Crews have been working hard on climate, curriculum, and professional development.

Staff tailgate was held last Friday before the Holgate game.

Other Events:

8/29 - Open House

9/9 - Grade 2 Ag Safety Day sponsored by Bungee

9/21 - Crisis Prevention Training for Staff (re-certification)

9/13 - 9/16 - Grades K-1 to Johnny Apple Seed Park

9/27 - Picture Day and Employee Health Screenings

10/5 - Two-Hour Delay for staff in-service & Cancer Awareness Jeans Day

10/7 - Grades K-4 Walk/Bike to School Day

Mr. Gephart introduced Jordan Dettrow, new high school social studies teacher

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X. Superintendent's Report

1. Personnel - action 1-12; 21-22
2. Enrollment - information was distributed
3. Donations - thank you to all
4. Buildings and grounds - all ongoing projects have been completed; roof, coolers and well pit; sound system in gym - athletic boosters have agreed to pay half of the cost - board gave ok
5. Other items - transportation application - form in material - discussed; going to implement - sent home this summer to parents

XI. Action Items

Action items 1 through 12 were voted on in a block with Clum moving and Meyer seconding:

1. Approve Extra Time for Part-Time Teacher (9-16-1)

___ moved and ___ seconded the motion to approve extra time as needed for Jennifer Parent as part-time teacher for the 2016-2017 school year to attend staff meetings, etc, per the request and approval of their principal at her daily rate calculated to a per hour amount.

2. Employ Substitutes (9-16-2)

___ moved and ___ seconded the motion to employ the following substitutes, per demand, per salary schedule in effect, for the 2016-2017 school year (BCII on file).

Teachers - Lindsay Sawmiller, Rebecca McClure, April Rex, Randy Boedicker
Nurse - Stephanie Bowersock
Cafeteria - Pamela Bruce
Monitor - Kerri Buggert

3. Employ Saturday School Monitors (9-16-3)

___ moved and ___ seconded the motion to employ the following teachers as Saturday School monitors, per demand, at \$21.00 per hour for the 2016-2017 school year.

Janis Griffin	Julie Woods	Sarah Hemker	Elizabeth Clark	Kristina Hunter
Cindy Rammel	Pam Shumate	Tom Wegesin	Amy Hoback	Emily Unrast
Melissa Prichard	Kevin Sensabaugh	Jennifer Pugh	Amy Gratz	Jordan Dettrow
Kory Zenz	Damaris Murphy	Bev England	Angel Wagner	Jim Kuhn
Lacy Allen	Emily Klosterman	Joy Baumgartner	Richard Orr	Theresa Guillen
Dan Schmiesing	Josh VanGorder	Jo McConnell	Kevin O'Rear	Greg Ekis
Barbra Mabry	Matthew Thompson	John Zerbe	Rachel Munshower	

4. Employ Tutor (9-16-4)

___ moved and ___ seconded the motion to employ Brian McMichael as OGT Tutor for the 2016-2017 school year at \$10.00 per period for up to 50 periods (\$500.00), per approval by high school principal and time sheet turned in to the treasurer's office.

5. Employ Food Service Worker (9-16-5)

___ moved and ___ seconded the motion to employ the following food service worker per the 2016-2017 calendar and salary schedule in effect.

Tara Kaverman - Two-Hour Cafeteria Worker; one-year contract, step 0/0 year experience

6. Employ Substitute Bus Driver (9-16-6)

___ moved and ___ seconded the motion to employ Cindy Bowsher as Substitute Bus and Extra Trip Driver, Opportunity Center Driver (pay at 1/2 of regular rate), Alternative School Driver (at regular trip rate), Special Ed. Van Driver (at regular trip rate), Summer School Driver (at regular trip rate) for the 2016-2017 school year per demand per salary schedule in effect.

7. Amend Action 6-16-15 (9-16-7)

___ moved and ___ seconded the motion to amend action item 6-16-15 to state that Kevin O'Rear be employed at the Master's Degree pay level.

8. Amend Action 7-16-5 (9-16-8)

___ moved and ___ seconded the motion to amend action item 7-16-5 to state that Kristina Hunter be employed at the Five-Year Degree pay level.

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9. Amend Action 6-16-5 (9-16-9)

___ moved and ___ seconded the motion to amend action item 6-16-5 to set effective start date of employment for Tara Kaverman at August 17, 2016.

10. Amend Classified Salary Schedules (9-16-10)

___ moved and ___ seconded the motion to amend classified salary schedules retroactively to July 1, 2014 for the Study Hall/Educational Aide to read With a Degree and Without a Degree recognizing an Associate Degree as acceptable with a degree.

11. Amend Action 6-16-10 (9-16-11)

___ moved and ___ seconded the motion to amend action item 6-16-10 to state "with a degree" on the employment of Rob Griffin as Study Hall Monitor. (This affects payroll for FY15, FY16, FY17)

12. Employ Extra-Curricular Personnel (9-16-12)

___ moved and ___ seconded the motion to employ the following extra-curricular personnel for the 2016-2017 school year, one-year contract, per salary schedule in effect, BCII on file.

NHS Advisor - Elizabeth Clark
Scholastic Bowl HS Coach - Michelle Falke
Spanish Club Advisor - Theresa Guillen

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

13. Activity Fund Budgets (9-16-13)

Kill moved and Ringwald seconded the motion to approve the activity fund budgets for the 2016-2017 school year as presented. See board material for the following: District 018, Elem. 018 Prin., MS 018 Prin., HS 018 Prin., Class of 2016 (final), Sr. Class of 2017, Jr. Class of 2018/Prom, Soph. Class of 2019, Fresh. Class of 2020, MS Senate, HS Senate, Art Club, Spanish Club, HS FCCLA, MS FCCLA, FFA, HS Ind. Arts Club, Band, MS Vocal, HS Vocal, HS Cheer, MS Cheer, SADD, Yearbook, National Honor Society, Athletics, Musical, Varsity S.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

14. Accept Donations(9-16-14)

Meyer moved and Clum seconded the motion to accept the following donations:

<u>From</u>	<u>To/For</u>	<u>Amount</u>	<u>Date</u>
Canal Pharmacy/Ohio Pyle Sales	Ed. Foundation	56.84	8/1/16
Klein Trust Foundation	Klein Trust Fund	117.50	8/2/16
Employee Payroll Deductions	Ed. Foundation	25.00	8/18/16
NWDAB District Bonus	Athletics/Softball	800.00	8/18/16
WTLW HS3 Website	Athletics	145.27	8/31/16

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

15. Authorize Publication of Annual Report (9-16-15)

Kill moved and Ringwald seconded the motion to authorize the Superintendent to publish the annual report.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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16. Amended Certificate Revision #2 (9-16-16)

Clum moved and Meyer seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the appropriations for FY17 to \$19,531,042.12; that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 - August 16, 2016; Revision #2 - September 15, 2016)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

17. Fiscal Year Certificate (9-16-17)

Clum moved and Kill seconded the motion to adopt the FY17 permanent appropriations of \$16,485,622.51 as presented in board material and to authorize the Board President, the Treasurer, and the Superintendent to sign the permanent appropriations fiscal certificate as required by ORC 5705.412 as follows:

ANNUAL APPROPRIATION MEASURE CERTIFICATE
(SECTION 5705.412, O.R.C.)

It is hereby certified that the amount of the annual appropriation measure attached hereto, together with all other appropriation measures in effect for the current fiscal year (July 1 to June 30), is \$16,485,622.51; that such aggregate amount does not exceed the amount authorized by the most recent Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, O.R.C.; and the Spencerville Local School District has in effect for the remainder of the current fiscal year (July 1 to June 30) the authorization to levy taxes, including renewal of levies only which have in fact been renewed by voters, which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to operate and adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year (July 1 to June 30).

September 15, 2016

Treasurer

Superintendent

President of Board
Spencerville Local School District
Board of Education

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

18. Appropriation/Budget Modifications (9-16-18)

Meyer moved and Clum seconded the motion to approve appropriation/budget modifications as presented by the Treasurer for the period of August 17, 2016 through September 15, 2016 with \$_0 and \$219.00 (see board material).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

19. American Red Cross Agreement (9-16-19)

Clum moved and Ringwald seconded the motion to authorize the Superintendent to sign the annual American Red Cross Statement of Agreement concerning the use of district facilities for mass care shelter in the event of a disaster.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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20. Funds Transfer (9-16-20)

Meyer moved and Kill seconded the motion to approve the following funds transfer to O18 funds:

From:	To:
GF 001-7200-910 \$4000	District 018-5100-9411 \$2000
	MS 018-5100-9020 \$800
	HS 018-5100-9030 \$1200
Varsity S 200-7200-910-950	Athletics 300-5100-0000 \$230.11

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

21. Teacher Mentor (9-16-21)

Clum moved and Meyer seconded the motion to approve the following mentor for the 2016-2017 school year with a stipend per negotiated contract upon filing a completion of duty form in the treasurer's office:

<u>Mentor</u>	<u>Teacher</u>
Joy Baumgartner	Jordan Dettrow

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

22. Athletic Worker Pay (9-16-22)

Kill moved and Meyer seconded the motion to approve the following Athletic Worker Pay Schedule. (Varsity Football Ticket Taker pay is increased from \$25 to \$75)

ATHLETIC WORKER PAY
Effective September 15, 2016
(Board action 9-16-22)

SPORT	TICKET TAKER	CLOCK	BOOK COMPUTER	ANNOUNCER	CHAINS	LINE JUDGE	CUST (1)	CUST (2)	OFFICIAL	SECURITY	VIDEO
Varsity Football	\$75(5)	\$25(2)		\$25			\$70	\$30	\$65	\$50(3)	\$15
JV Football		\$15			\$10				\$40		\$10
Freshman Football		\$15			\$10				\$40		\$5
MS Football	\$15(2)	\$15			\$10		\$25		\$40		\$5
Varsity/JV Volleyball	\$20	\$15	\$15			\$15	\$45	\$25(1)	\$75		\$15
MS Volleyball	\$15	\$15	\$15			\$15	\$25		\$50		\$5
Boys Basketball	\$25(2)	\$25(2)	\$25	\$25			\$70	\$25(4)	\$65 Var \$40 JV	\$50(3)	\$15
Girls Basketball	\$20	\$25(2)	\$25	\$25			\$45	\$25(2)	\$65 Var \$40 JV		\$15
Freshman Basketball	\$10	\$10	\$10				\$25		\$35		\$5
MS Basketball	\$15	\$15	\$15				\$25		\$50		\$10
Wrestling Meet	\$25(2)	\$15	\$15				\$45		\$60 HS \$40 MS \$90HS/MS		\$10
Wrestling Invitational MS/Var Tri-Meet	\$15	\$15	\$15				\$15/hr		\$175 \$120		\$10
CC/Track Meet CC/Track Invitational	\$25		\$25 \$40	\$25 \$25			\$15/hr		\$60 \$85		
Baseball			\$10						\$65 Var \$50 JV \$40 MS		
Soccer	\$15								\$60 Var \$45 JV		
Softball			\$10						\$65 Var \$50 JV \$40 MS		

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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23. Approve Transportation Application/Bus Stop Request Form (9-16-23)

Kill moved and Clum seconded the motion to approve the Transportation Application/Bus Stop Request Form as presented in board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

24. Request for Executive Session (9-16-24)

It is recommended that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

Clum moved and Kill seconded the motion that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

The Spencerville Board of Education retired to executive session at 7:46 p.m.
Griffin and Osting exited here at 7:46 p.m.; principals exited at 7:56 p.m.
The Spencerville Board of Education returned to regular session at 8:38 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

25. Adjournment (9-16-25)

Meyer moved and Clum seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:38 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

John Goecke, Board President

Diane L. Eutsler, Treasurer