

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting October 18, 2016

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The following board members were present: Ron Meyer, Lori Ringwald, Spencer Clum, Penny Kill (entered at 7:20 p.m.), John Goecke. Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; Principal Susan Wagner; SEA Rep: Diane Binkley; Student Council Rep: Trevor Osting, Gaby Romaker, Kaitlynn Adams; Staff: Kim Ekis, Melissa Prichard; Public: Bryon and Becky Stumbaugh, Allison Bowsher, Damon Asbury (OSBA), Judy Wells (Apollo Supt.).

V. Minutes of Previous Meeting The minutes of the September 15, 2016 regular meeting are presented for your review. If found to be in order, your approval is needed.

Clum moved and Meyer seconded the motion approving the minutes of the September 15, 2016 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Absent</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

1) Melissa Prichard and Allison Bowsher, SADD President, presented information regarding Dome Shift Conference sponsored by State Farm to ask permission to attend. Eight students and Advisor Prichard will attend the conference.

Melissa Prichard and Allison Bowsher exited here at 7:10 p.m.

2) Bryon and Becky Stumbaugh followed up with the board regarding two-sport participation policy clarification

Stumbaugh exited and Penny Kill entered here at 7:20 p.m.

3) Damon Asbury presented Penny Kill with an OSBA award

Damon Asbury and Judy Wells exited here at 7:25 p.m.

VII. Treasurer's Report

a) Appropriations (App/Bud Modifications); SM1/SM2 for year now; following forecast

b) Cafeteria reports - profit \$5192.27

c) Insurance - open enrollment for all staff in November

d) Approve Five-Year Forecast - FY17-FY21 - in material

e) OSBA Capital Conference - sign out VISA/tax forms - conference information distributed -info included

g) FER for FY16 CCIP - see action

h) Insurance coverage for board (board members requesting coverage; 100% is paid by them) Any interest?

i) Open enrollment data in material

j) Tournament 022 fund authorization - girls soccer first one this year

k) Revised Classified Salary Schedule - sub nurse and van driver with CDL bus license

l) Revised Tech Plan

m) Medicaid Billing Program - HBS - Business Associate Agreement

n) Class of 2016 donation and close out

o) Van Driver pay

p) Ed Foundation - 15/16 projects on FY1 here

q) Current bills - motion to accept

Kill moved and Ringwald seconded the motion approving payment of bills in the amount of \$1,061,716.15 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

VIII. Apollo Update - Penny Kill

- open house was a success
- encourage others to tour building
- spa, café and floral department open to public
- NWOSBA fall conference: treas - leadership award, Spencer Clum board member recognition, Jazz Band performance

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting October 18, 2016

IX. Administrator Reports

- congrats to golf team on 2nd place at NWC tournament and overall league
- NWC league awards: golf - Gavin and Ethan Harmon first team, Collin David and Alex Gallman honorable mention; volleyball - Kaitlyn Carpenter honorable mention; boys soccer - Brandon Bockey and Thad Ringwald 2nd team, Justin Thiery, Jacob Litsey, Chandler Kahle, Bailey and Griffin Croft honorable mention; girls soccer - start NWC 2017 season
- FFA National Convention 10/19-10/22 in Indianapolis
- Jazz Band to NW fall conf 10/20 at Vantage
- KG to pumpkin path 10/20
- Gr. 3 to Johnston Farms 10/21
- Marching Band halftime review 10/25 at 7
- Volleyball sectional at Delphos St. John's tonight
- Boys soccer sectional at Kalida tonight
- Girls soccer sectional won first game last night 4-0 over Delphos St. Johns, play 10/22 at 4
- End of first quarter 10/28
- Gr. K-4 coffee and donut drop in 10/28
- Gr. 4 Wax Museum 10/28
- Gr. 2 performance at OSU Lima 11/2
- Nov. 8 & 9 Gr. 3 fall reading state assessment
- Nov. 11 - Veteran's Day breakfast
- Parent/Teacher conf 11/17 & 11/21
- MS talent show 11/18
- 11/15-21 PTO book fair

X. Superintendent's Report

- Personnel - actions 1-10, 14, 19, 20
- Donations - thank you
- Additional Items: approve use of facilities for the NW District Athletic Board
- Questions/Concerns

XI. Action Items

1. Accept Resignation (10-16-1)

Meyer moved and Kill seconded the motion to accept the resignation of Katie Oen as High School Cheerleader Advisor effective September 23, 2016.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

2. Accept Resignation (10-16-2)

Clum moved and Kill seconded the motion to accept the resignation of Michelle Falke as K-8 Guidance Counselor and High School Quiz Bowl Coach effective October 14, 2016.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

3. Change Name of Job and Description (10-16-3)

Clum moved and Ringwald seconded the motion to change the name and job description of Guidance Counselor (Elementary) to Director of Pupil Services effective October 17, 2016. The job description is in board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting October 18, 2016

4. Employ Substitutes (10-16-4)

Meyer moved and Kill seconded the motion to employ the following substitutes per demand, per salary schedule in effect or as stated, for the 2016-2017 school year (BCII on file).

Teacher - Keenan Newland, Joshua Young, Kirk Buggert, Mark Daley, Donna Creamer, Randy Boratko, James Bevilockway, Debra Neal, Lezlie Thompson
Monitor - Rick Keller

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

5. Employ Extra-Curricular Personnel (10-16-5)

Kill moved and Clum seconded the motion to employ the following extra-curricular personnel for the 2016-2017 school year.

Boys Basketball - 7th Grade Coach - Cole Roberts (was previously employed as 8th grade boys coach in action 5-16-23, but Head Coach Kevin wants to change to 7th grade coach)
Boys Basketball - 8th Grade Coach - Andy Wisher
Girls Basketball - 7th Grade Coach - Stacy Goecke
Wrestling - MS Coach - Jon Brewer
Cheerleading - HS Advisor - Billie Wood (effective 9/24/16 for 2/3 of year at \$1,176.67)
High School Scholastic Bowl Coach - Melissa Prichard

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Abstain</u>	Motion Carried	

6. Approve Volunteers (10-16-6)

Meyer moved and Kill seconded the motion to approve the following volunteers for the 2016-2017 school year.

Boys Basketball - Matt Goecke, Coleman McCormick
Girls Basketball - Steve Goecke
Wrestling - Jeff Knittle, Zac Clum, John Edinger

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Abstain</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Abstain</u>	Motion Carried	

7. Reassignment of Staff (10-16-7)

Clum moved and Meyer seconded the motion to approve the following reassignment of staff effective October 17, 2016.

Brooke Zerbe from Kindergarten Teacher to Director of Pupil Services effective 10/17/16

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

8. Employ Teacher (10-16-8)

Meyer moved and Kill seconded the motion to employ Lezlie Thompson as (Kindergarten) Teacher for the remainder of the 2016-2017 school year, effective October 17, 2016 per calendar adopted annually by the Board of Education, salary per schedule in effect, per training and experience placed on file. (0 years experience, Bachelor Degree)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting October 18, 2016

9. Teacher Mentor (10-16-9)

Clum moved and Ringwald seconded the motion to approve the following mentor for the 2016-2017 school year with a stipend per negotiated contract upon filing a completion of duty form in the treasurer's office:

<u>Mentor</u>	<u>Teacher</u>
Daniele Hurst	Lezlie Thompson

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

10. Accept Resignation (10-16-10) **Action died for lack of motion**

___ moved and ___ seconded the motion to accept the resignation of Lezlie Thompson as kindergarten teacher effective June 1, 2017.

11. Accept Donations (10-16-11)

Kill moved and Meyer seconded the motion to accept the following donations:

<u>Date</u>	<u>From</u>	<u>To/For</u>	<u>Amount</u>
9/6/16	Amanda Animal Hospital, LLC	OMEA trip/HS Vocal	200.00
9/9/16	Spencerville Chamber	Band	300.00
9/9/16	Celina Chamber	Band	300.00
9/9/16	Allen County Fair	Band	300.00
9/9/16	Kewpee	Band/Fair Performance	166.00
9/12/16	Spencerville EMS	HS Vocal/9/11 performance	50.00
9/13/16	Class of 1975	Ed.Fd./Memory of Dave Stahler	50.00
9/16/16	Pass the Hat/choir class	HS Vocal	23.49
9/16/16	MPH Insurance	OMEA trip/HS Vocal	100.00
9/16/16	Coca Cola Commission	District 018 Fund	106.61
9/16/16	Employee Payroll Deducts	Ed. Foundation	25.00
9/20/16	Kalida Festival	HS Cheer/competition	500.00
9/26/16	Pass the Hat/choir class	HS Vocal	24.69
9/27/16	Coca Cola contract	District 108	1,000.00
9/27/16	Innocor Foam Technologies	OMEA trip/HS Vocal	300.00
9/29/16	Coca Cola contract	District 018 refreshments	693.00
9/30/16	VFW Auxiliary	Band/9/11 performance	25.00
9/30/16	Invincible Fire Dept.	Band/9/11 performance	25.00
9/30/16	Pass the Hat/choir class	HS Vocal	11.63

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

12. Approve App/Bud Modifications (10-16-12)

Ringwald moved and Meyer seconded the motion to approve the appropriations and budget modifications as presented by the Treasurer for period of September 16, 2016 through October 18, 2016 at \$27,367.00 and \$27,374.86 respectively. (in board material).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

13. Approve State Five-Year Forecast (10-16-13)

Clum moved and Kill seconded the motion to authorize the Treasurer to file the Five-Year Forecast (FY17 through FY21) with the state per H.B.412 requirements (FY21 Line 15.01 Unreserved Fund Balance = \$5,588,058.00. Included in board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting October 18, 2016

14. Substitute Nurse Salary (10-16-14)

Kill moved and Meyer seconded the motion to approve the change to the Substitute Nurse salary section of the current classified salary schedule. A substitute nurse will be paid \$90 per day no matter of their degree effective October 1, 2016. There will be no distinction between a 2 or 4 year degree for this substitute job and recognizing that this position is under STRS regulations/deduction amounts.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

15. Revise Technology Plan from Action 6-16-43 (10-16-15)

Clum moved and Meyer seconded the motion to revise the technology plan described in action #6-16-43 to be all transacted during the 2016-2017 year per quote received.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

16. Final Expenditure Reports (FER) (10-16-16)

Ringwald moved and Kill seconded the approval of the Final Expenditures Reports (FER) for the FY16 CCIP projects listed:

Title I (572-9016)	\$139,543.38
Title II-A (590-9016)	\$35,044.17
IDEA (516-9016)	\$173,563.53

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

17. Northwest District Athletic Board Use of Facilities (10-16-17)

Clum moved and Kill seconded the motion to approve (as amended) use of our athletic facilities for the Northwest District Athletic Board to hold any OHSAA tournament events for the 2016-2017 school year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

18. Tournament 022 Fund Authorization (10-16-18)

Meyer moved and Kill seconded the motion to approve and accept any and all tournament /athletic 022 funds as needed for 2016-2017. Authorized tournament manager/AD/district treasurer to employ personnel as needed to work at OHSAA tournaments held in district per approved pay sheets submitted to treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

19. Van Driver with a CDL Pay (10-16-19)

Clum moved and Kill seconded the motion to approve the placement of a van driver hired that possesses a CDL/bus driving license to be paid from the bus driver section of the current salary schedule effective with the 2016-2017 school year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting October 18, 2016

20. Van Driver Pay Adjustment - Tara Kaverman (10-16-20)

Clum moved and Ringwald seconded the motion to approve the adjustment of pay for Tara Kaverman beginning with her hire for the 2016-2017 school year from van driver rate to bus driver/van driver with CDL rate at 10 years experience per action 6-16-5. A blended rate will be used for overtime and extra trips.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

21. Business Associate Agreement (10-16-21)

Kill moved and Meyer seconded the motion to approve the Business Associate Agreement and Designation of 835 form with Healthcare Billing Services, Inc (HBS) for Medicaid School Program billing and consultant services effective August 1, 2016. Copy of agreement in materials.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

22. Graduating Class Donation (10-16-22)

Clum moved and Meyer seconded the motion to approve the donation from the graduated class of 2016 fund (200-9016) balance of \$242.73 to the Spencerville Education Foundation (029 fund). This will close the 2016 class fund.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

Supt. Fuge read a letter from Spencerville choir thanking the board for the opportunity to attend the opera performance in Toledo.

23. Request for Executive Session (10-16-23)

It is recommended that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

Clum moved and Meyer seconded the motion that the Board of Education retire to executive session for the purpose of discussing the employment of public employees.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 8:15 p.m.
Principal Wagner, advisor and students and Binkley exited here at 8:16 p.m.
The Spencerville Board of Education returned to regular session at 9:29 p.m.

24. Adjournment (10-16-24)

Clum moved and Meyer seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 9:29 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

John Goecke, Board President

Diane L. Eutsler, Treasurer