

RECORD OF PROCEEDINGS  
Minutes of Spencerville Local School District Board of Education  
Regular Meeting August 15, 2017

I. Call to Order

II. Tour of K-12 Building Prior to Proceeding to Board Office

III. Silent Meditation

IV. Pledge of Allegiance

V. Roll Call By Treasurer

The Spencerville Board of Education met for a regular meeting on Tuesday, August 15, 2017 for a walk through of the district to see summer work and concluded in the board room. President Clum called the meeting to order at 6:03 p.m. The following board members were present: Spencer Clum, Lori Ringwald, Penny Kill (entered after the walk through at 7:03 p.m.), John Goecke, (Ron Meyer was absent). Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; Principals: Scott Gephart, Susan Wagner; Staff: Zach Stemen, Amanda Beining.

VI. Minutes of Previous Meeting The minutes of the July 20, 2017 regular meeting is presented for your review. If found to be in order, your approval is needed.

Goecke moved and Kill seconded the motion approving the minutes of the July 21, 2016 regular meeting as corrected.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

VII. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

1) added names for sub teacher action; 2) distributed amended certificate; 3) Principal Gephart introduced Amanda Beining, new vocal music teacher - Amanda Beining exited here at 7:05 p.m.

VIII. Treasurer's Report

- a) Appropriations for review/app-bud mods; amended certificate distributed at meeting
- b) Activity funds for review - approval next month
- c) Cafeteria report for review
- d) Investments
- e) Audit by State
- f) Athletic Ticket Disposal - correct listing of June action
- g) Valuation Engineers - fixed asset appraisal \$3,150; last one 2007 for \$2,800; will see if can be done over Christmas break
- i) Current bills - motion to accept

Kill moved and Goecke seconded the motion approving payment of bills in the amount of \$914,4334.73 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

IX. Apollo Update - Penny Kill

No report

X. Administrator Reports

- Open house for grades 6-12; will run schedule with 7 minute periods on Wednesday, August 30 5:30 p.m.-6:45 p.m.
- Last year Bungee of Delphos sponsored safety day and they will be doing again for grade 2 on September 8
- Open house for grades K-5 is Monday, August 28, 2017 from 6:00 p.m. -7:00 p.m. (10 minute meetings)

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XI. Superintendent Report

1. Personnel - actions 1-12, 17, 22-26
2. Opening Staff Meeting - Thursday, August 24, 2017
3. Donations - thank you to all
4. Buildings & Grounds - bus garage project coming along nicely busses should be able to be moved in on Friday; lighting project meeting tomorrow for updates; parking lots, football field and walkways all sealed and looking good; bell tower should be done by Friday; bus lift rolling neumatic - hydraulic jacks needed at additional cost of \$8313
5. Other Items - #14 payment in lieu of transportation approval; #15 bus routes; #16 use of facilities for Northwest District Athletic Board OHSAA tournaments
6. Questions/Concerns/Discussion

XII. Recommended Action Items

1. Request for Executive Session (8-17-1)

It is recommended that the Board of Education retire to executive session for the purpose of considering the employment of a public employee.

Goecke moved and Kill seconded the motion that the Board of Education retire to executive session for the purpose of considering the employment of a public employee.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 7:27 p.m.

The Spencerville Board of Education returned to regular session at 8:04 p.m.

Action items 2 through 13 were voted on in a block with Goecke moving and Kill seconding:

2. Employ On-Bus Instructors (8-17-2)

\_\_\_ moved and \_\_\_ seconded the motion to employ Dave Evans and Ron Miller as on-bus instructors, per demand, at individual instructors hourly rate, for the 2017-2018 school year, per salary schedule in effect.

3. Employ OSHA/ADA Compliance Co-Coordinators (8-17-3)

\_\_\_ moved and \_\_\_ seconded the motion to employ Scott Gephart and Gayla Metzger as the Occupational Safety and Health Administration (OSHA)/Americans with Disabilities Act (ADA) Compliance Co-Coordinators at 5% of the principals' salary schedule Step 1, one year contract, per salary schedule in effect, per calendar adopted annually by the Board of Education. Payable upon filing completion of duty form with treasurer's office.

4. Employ Special Education Officer (8-17-4)

\_\_\_ moved and \_\_\_ seconded the motion to employ Susan Wagner as Special Education Officer (SEO) at 8% of the principals' salary schedule Step 1, one year contract, per salary schedule in effect, per calendar adopted annually by the Board of Education. Payable upon filing completion of duty form with treasurer's office.

5. Employ Assistant Transportation Supervisor (8-17-5)

\_\_\_ moved and \_\_\_ seconded the motion to employ Scott Gephart as assistant transportation supervisor at 8% of the principals' salary schedule Step 1, one year contract, per salary schedule in effect, per calendar adopted annually by the Board of Education. Payable upon filing completion of duty form with treasurer's office.

6. Off-Campus SEO Stipend (8-17-6)

\_\_\_ moved and \_\_\_ seconded the motion to approve the payment to Dennis Fuge, Superintendent as Off-Campus SEO at 3% of the current superintendent base salary, payable upon filing of completion of duty form in the treasurer's office.

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7. Transportation Supervisor Stipend (8-17-7)

\_\_\_ moved and \_\_\_ seconded the motion to approve the payment to Dennis Fuge, Superintendent as Transportation Supervisor at 3% of the current superintendent base salary, payable upon filing of completion of duty form in the treasurer's office.

8. Library Monitor Extra Hours (8-17-8)

\_\_\_ moved and \_\_\_ seconded the motion to approve up to 11 hours (including in-service day) for Robin Lammers and Mandi Stewart as library monitors for extra time prior to school starting at current hourly rate for 17-18 year.

9. Substitute-Procurement Stipend (8-17-9)

\_\_\_ moved and \_\_\_ seconded the motion to approve payment of a Substitute-Procurement stipend of \$1,000 each to Dortha Mueller and Billie Wood to call substitutes for 2017-2018 school year as needed per approved completion of duty form submitted to the treasurer's office.

10. Bus Routing Stipend (8-17-10)

\_\_\_ moved and \_\_\_ seconded the motion to approve a stipend for up to 50 hours per current hourly rate for Kim Ekis to perform bus routing duties for the 2017-2018 school year per time sheet submitted to treasurer's office.

11. Teacher Mentors (8-17-11)

\_\_\_ moved and \_\_\_ seconded the motion to approve the following mentors for the 2017-2018 school year with a stipend per negotiated contract upon filing a completion of duty form in the treasurer's office:

<u>Mentor</u>	<u>Teacher</u>
Daniele Hurst	Lezlie Thompson
Jen Pugh	Matthew Thompson
Emily Klosterman	Lizz Clark and Kristina Hunter
Angel Wagner	Jordan Dettrow

12. Approve Color Guard Advisors (8-17-12)

\_\_\_ moved and \_\_\_ seconded the motion to approve Karen Swickrath and Melissa Prichard as color guard co-advisors for the 2017-2018 marching season at \$600 each (split \$1200), upon completion of paperwork submitted to the Treasurer's office.

13. Employ Substitutes (8-17-13)

\_\_\_ moved and \_\_\_ seconded the motion to employ the following substitutes for the 2017-2018 school year, per demand, per salary schedule in effect. (BCII on file)

**Teachers** - Georgia McMichael, LuAnn Youngpeter, John Byrne, Joyce Dunham, Kirk Buggert, James Bevilockway, Richard Sherrick, Randy Boratko, James Benfield, Brett Keenan, Randy Prichard, Londell Smith, April Rex, Jennifer Thompson, Mark Daley, Kathy Comer, Cole Roberts, Rebecca Jeanneret, Rebecca McClure

**Cafeteria** - Keeley Layman

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

14. Offering of Supplemental Positions (8-17-14)

Kill moved and Goecke seconded the motion to recognize that extracurricular positions are offered to certified employees of the district, but if no certified person qualified to fill the position accepts; non-certificated persons can accept these position(s).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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15. Transportation in Lieu of Payments (8-17-15)

Ringwald moved and Kill seconded the motion approving payment of the various transportation "in lieu of" contracts upon proof of attendance during the 2017-2018 school year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

16. Bus Routes (8-17-16)

Ringwald moved and Kill seconded the motion to approve the bus routes for the 2017-2018 school year per reports available in the bus garage.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

17. Northwest District Athletic Board Use of Facilities (8-17-17)

Goecke moved and Kill seconded the motion to approve (as amended) use of our athletic facilities for the Northwest District Athletic Board to hold any OHSAA tournament events for the 2017-2018 school year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

18. Accept Resignation (8-17-18)

Goecke moved and Kill seconded the motion to accept the resignation of Keeley Layman as 2-hour cook effective August 7, 2017.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

19. Accept Donations (8-17-19)

Goecke moved and Kill seconded the motion to accept the following donations:

<u>From</u>	<u>To/For</u>	<u>Amount</u>	<u>Date</u>
National FFA Lifetime Member Schlshp	Bob Ramga Lifetime FFA Memorial	100.00	7/12/17
Employee Payroll	Ed. Foundation	85.00	7/21/17

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

20. Amended Certificate Revision #1 (8-17-20)

Kill moved and Ringwald seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the appropriations for FY18 to \$19,674,523.12: that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 - August 15, 2017)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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21. Appropriation/Budget Modifications (8-17-21)

Ringwald moved and Goecke seconded the motion to approve appropriation/budget modifications as presented by the Treasurer for the period of July 1, 2017 through August 15, 2017 with \$2211.49 and \$2211.49 (see board material).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

22. Corrected Athletic Ticket Disposal (8-17-22)

Goecke moved and Kill seconded the motion to dispose of athletic tickets as corrected and listed by Athletic Director. Documentation included in board material. This is a correction to action #7-17-3.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

23. Correction to Employ Librarian Action 6-17-11 (8-17-23)

Goecke moved and Ringwald seconded the motion to approve employing Georgia McMichael as Librarian (corrected per hour amount):

The Board and the Association hereby agree that effective with the commencement of the 2017-2018 school year, Georgia McMichael (the "Employee") shall be employed as a part-time Librarian. The Employee shall work one day per week during weeks that school is in session and shall be paid \$39.38 per hour for her services. The Employee shall work up to seven hours per day, as assigned by the Superintendent.

The Employee's contract shall be treated as a one-year limited contract that automatically non-renews at the end of each school year with no Board action required. If the Board elects to rehire the Employee for subsequent school year(s), the Employee shall be paid at the original \$39.38 per hour rate plus any base increase(s) that the parties have agreed to affecting the bargaining unit generally.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

24. Volunteer(8-17-24)

Kill moved and Ringwald seconded the motion to approve the following volunteer, (BCI/FBI on file).

Football - Roger Arroyo

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

25. Employ Extra-Curricular Personnel (8-17-25)

Ringwald moved and Kill seconded the motion to employ the following extra-curricular personnel for the 2017-2018 school year, one-year contract, per salary schedule in effect, BCII on file.

Boys Soccer Site Manager - Andy Wisher

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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26. Van Driver with a CDL Pay (Revised) (8-17-26) - Action died for lack of a motion

\_\_\_ moved and \_\_\_ seconded the motion to approve the placement of a van driver hired that possesses a CDL/bus driving license to be paid from the bus driver section of the current salary schedule if driving a school bus instead of the van on their route, effective with the 2017-2018 school year, per approved time sheet submitted showing bus and van driver times..

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	___	Mr. Meyer	___
Mrs. Kill	___	Mrs. Ringwald	___
Mr. Clum	___		

27. Reassign Van Driver to Bus Driver (8-17-27) - Action died for lack of a motion

\_\_\_ moved and \_\_\_ seconded the motion to reassign Tara Kaverman from Van Driver to Bus Driver effective with the 2017-2018 school year per years of experience, salary schedule and calendar in effect.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	___	Mr. Meyer	___
Mrs. Kill	___	Mrs. Ringwald	___
Mr. Clum	___		

28. Rescind Action (8-17-28)

Kill moved and Ringwald seconded the motion to rescind action 6-17-17 (Athletic Worker Pay).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

29. Request for Executive Session (8-17-29)

It is recommended that the Board of Education retire to executive session for the purpose of considering the employment of a public employee.

Goecke moved and Kill seconded the motion that the Board of Education retire to executive session for the purpose of considering the employment of a public employee.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 8:13 p.m.

Wagner and Gephart exited here at 8:13 p.m.

The Spencerville Board of Education returned to regular session at 8:57 p.m.

30. Adjournment (8-17-30)

\_\_\_ moved and \_\_\_ seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:58 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Meyer	<u>Absent</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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Spencer Clum, Board President

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Diane L. Eutsler, Treasurer